

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Regular Meeting
Friday, June 12, 2009

A. Call to Order

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:03 AM, Friday, June 12, 2009, at the Clermont County Engineer's Shared Conference Room, 2381 Clermont Center Drive, Batavia, Ohio 45103.

Attendees:

Board Members: David Spinney, Chair
Pat Manger, Vice Chair
Steve Wharton, Secretary/Treasurer
David Duckworth, Member
Larry Fronk, Member

Other Guests:

Karen Swartz, Commissioners Office	David Wormald, URS Corp
Craig Stephenson, CCEO	Andy Shahan, LJB Inc.
David Vomacka, Ch2mHILL	Norma Lawrence, American Structurepoint
Andy Johns, Planning Department	Frank Aransky, American Structurepoint
Mary Ann Lefker, Williamsburg	Hank Fedder, KZF
Ed Humphrey, Commissioner	Bob Koehler, OKI
Scot Lahrmer, Commissioners Office	Becky McClatchy, Clermont SWCD
Lyle Bloom, Utilities	Chad Balser, Bayer Becker
Rusty Schuermann, Legal Counsel	Tom Yeager, Water Resources
Wayne Bastin, Bastin & Company	Jeff Wallace, Parsons Brinkerhoff
Gary Simmons, Palmer Eng.	Jeff Proctor, TranSystems
Paul Gruner, GS&P	Andy Brossart, 5/3
Caroline Duffy, Barr & Prevost	Steven Shadix, Entran
Steve Johnson, Resource International	Eric Kistner, Stantec
Rich Miller, CDS	Randy Cooper, Clermont Chamber
John Offenberger, Northwest Consultants	Loretta Rokey, City of Milford
Karl Schultz, Miami Township	

B. Approval of Minutes

A motion by Mr. Fronk, seconded by Mr. Duckworth to approve the minutes of the May 8, 2009 Regular Meeting of the Clermont County Transportation Improvement District, as submitted, upon roll call vote carried with members present voting aye.

A motion by Mr. Duckworth, seconded by Mr. Manger to approve the minutes of the May 13, 2009 Work Session Meeting of the Clermont County Transportation Improvement District, as submitted, upon roll call vote carried with members present voting: Mr. Duckworth, yes: Mr. Manger, yes: Mr. Fronk, abstain: Mr. Spinney, yes: Mr. Wharton, yes.

C. Transportation Improvement Projects Progress Updates

- 1. OKI/ICC – Update** – Mr. Fronk noted that there was no action taken on projects within Clermont County. Bob Koehler, OKI, thanked the Clermont County Engineer's Office for their assistance with moving the stimulus projects along.

2. **Eastgate North Frontage Road** – Steve Shadix, Entran, noted that the public comments are closed and they're wrapping up environment documents. The consultant is waiting for documents from the state and is working on setting up a team meeting.
3. **Wolfpen-Pleasant Hill Road Improvements** – Paul Gruner, GS&P, stated that revisions have been submitted to ODOT and that field work will begin shortly at the gas stations. Stage 2 plans were reviewed by ODOT and need revisions to drainage.
4. **Business 28 - Phase 1 Improvements** – Craig Stephenson, CCEO, reported that the consultant, B&N, has the final design almost completed. Right of way appraisals are underway. Miami Township Trustees requested that the gateway and sidewalk enhancement project be included in the project and will provide the local match. Rusty Schuermann noted that a separate writing will be required setting forth the undertaking, which is being done in relation to the existing intergovernmental agreement with Miami Township. Mr. Wharton requested a letter from the township trustees noting their request.
5. **SR 28 (I-275 to Castleberry)** – Andy Shahan, LJB Inc, stated that the final design will be complete on July 15th. Environmental work will be completed in December. The phase 2 of the project should be on track for completion in November.
6. **Clough Pike Improvements** – Mr. Wharton advised the Board of action under new business for a water main relocation project to become part of the improvements. The Water Resources Department will reimburse the CCTID for this work.
7. **Stonelick-Williams Corner Covered Bridge** – Craig Stephenson, CCEO, noted that a public meeting will be held in August to choose alternatives. Deb Osborne, ENTRAN, is completing the environmental work. Mr. Wharton noted action under the new business related to additional funding request through OKI for the project.
8. **SR28 Improvements (Branch Hill-Guinea to SR 48)** – Mr. Wharton noted that Access Mgmt. Steering Committee has started its work. The next meeting is on June 24th with a target date to roll out the recommended program in six months.

D. Financial Items

1. **Monthly Financial Report** - Mr. Wharton reviewed the financial report and checks written. Mr. Wharton noted that the 2008 audit is posted on the web site. Mr. Wharton advised that bond issues will need to be discussed at the next financial committee meeting and that he has received a proposal from Peck, Shaffer & Williams. Mr. Duckworth and Mr. Fronk stated they were comfortable with the firm of Peck, Shaffer & Williams. Mr. Wharton will request a proposal from Peck, Shaffer & Williams for formal action to be considered by the Board.

Motion by Mr. Fronk seconded by Mr. Duckworth, to accept the monthly financial report as submitted, upon roll call, vote, carried with members present voting aye.

E. New Business

1. **Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 02 to Consultant Agreement No. 2007-02, dated April 16, 2008 with LJB, Inc., to increase the Contract Price by \$13,000.00 for performance of additional professional consulting services for design and plan preparation to include a water main relocation as part of the SR 28 Improvements between I-275 and Castleberry Court (PID 82140) and related**

improvements, and making the new adjusted contract price \$399,034.00 with no attendant increase in the contract time.

Motion by Mr. Duckworth, seconded by Mr. Manger, to authorize, the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 02 to Consultant Agreement No. 2007-02, dated April 16, 2008 with LJB, Inc., to increase the Contract Price by \$13,000.00 for performance of additional professional consulting services for design and plan preparation to include a water main relocation as part of the SR 28 Improvements between I-275 and Castleberry Court (PID 82140) and related improvements, and making the new adjusted contract price \$399,034.00 with no attendant increase in the contract time, as submitted, and upon roll call vote, carried with members present voting aye.

- 2. Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 04 to Consulting Agreement 2007-02, dated September 14, 2007 with GSP/OH, Inc., an affiliate of Gresham Smith and Partners, to increase the Contract Price by \$11,050.00 for performance of additional professional consulting services for Phase II ESA Analysis as part of the Wolfpen-Pleasant Hill Road Improvements, (PID 82139) and related improvements, making the new adjusted contract price \$511,835.00 with no attendant increase in the contract time.**

Motion by Mr. Duckworth, seconded by Mr. Fronk, to authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 04 to Consulting Agreement 2007-02, dated September 14, 2007 with GSP/OH, Inc., an affiliate of Gresham Smith and Partners, to increase the Contract Price by \$11,050.00 for performance of additional professional consulting services for Phase II ESA Analysis as part of the Wolfpen-Pleasant Hill Road Improvements, (PID 82139) and related improvements, making the new adjusted contract price \$511,835.00 with no attendant increase in the contract time, as submitted, upon roll call vote, carried with members present voting aye.

- 3. Adoption of Resolution 2009-05, A Resolution Approving, Authorizing and Ratifying the Application for Funding through the OKI Urban Area Transportation Enhancement Program relative to the Stonelick-Williams Corner Covered Bridge Project, PID No. 83661.**

Motion by Mr. Fronk, seconded by Mr. Manger, to adopt Resolution Number 2009-05, A Resolution Approving, Authorizing and Ratifying the Application for Funding through the OKI Urban Area Transportation Enhancement Program relative to the Stonelick-Williams Corner Covered Bridge Project, PID No. 83661, as submitted, and upon roll call vote, carried with members present voting aye.

- 4. Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2009-04 with Roger J. Maham, in an amount not to exceed \$50,000 for Program Management Advisory Services Real Estate Task Order and related activities.**

Motion by Mr. Manger, seconded by Mr. Fronk, to authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Consultant Agreement 2009-04 with Roger J. Maham, in an amount not to exceed \$50,000 for Program Management Advisory Services Real Estate Task Order and related activities, as submitted, and upon roll call vote, carried with members present voting aye.

5. Authorization for the filing of CCTID applications for grant funding through the OPWC District 10 relative to the SR 131/McCormick Trail Widening Project and the US 50 Improvements-WPH to Round Bottom Project.

Motion by Mr. Fronk, seconded by Mr. Manger, to authorize the filing of CCTID applications for grant funding through the OPWC District 10 relative to the SR 131/McCormick Trail Widening Project and the US 50 Improvements-WPH to Round Bottom Project, as submitted, and upon roll call vote, carried with members present voting aye.

F. Executive Session

1. Executive Session pursuant to ORC 121.22 (G) (2).

A motion by Mr. Manger, seconded by Mr. Duckworth to go into Executive Session pursuant to ORC 121.22 (G)(2), upon roll call, carried with all members present voting aye. The Board concluded Executive Session at 10:52 a.m., with no action taken.

G. Upcoming Meeting Schedule

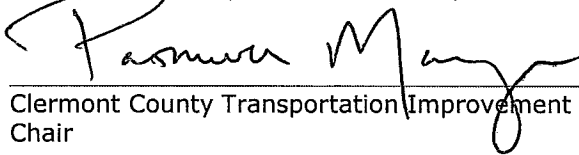
Next Regular Meeting: July 17, 2009 at 9:00 A.M.

Clermont County Engineer's Office
Shared Conference Room
2381 Clermont Center Drive
Batavia, OH 45103

H. Adjournment

A motion by Mr. Manger, seconded by Mr. Duckworth to adjourn the meeting of the Clermont County TID, upon roll call vote carried with all members present voting aye.

Approved at a regularly scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, this 17th day of July 2009.


Clermont County Transportation Improvement District
Chair

Attest:


Clermont County Transportation Improvement District
Secretary-Treasurer

Motion to Approve: Mr. Fronk

Seconded by: Mr. Duckworth